

**Charities Symposium
Right From the Start -
Registration, Accounting and Tax Issues for Not-for-Profit Organizations**

Tuesday, June 22, 2004
Fashion Institute of Technology
227 West 27th Street
New York, NY 10019

8:00-8:45 - Registration (with coffee)

8:45--9:00 - Welcome

WILLIAM JOSEPHSON, Assistant Attorney General-in-Charge, Charities
Bureau

**9:00 - 9:30 - The Attorney General's Charities Bureau - *What You Need to Know to
Comply With New York State's Registration, Reporting and Disclosure Laws***

JAMES SIEGAL - Assistant Attorney General, Charities Bureau

**9:30- 10:30 - Maintaining Your Organization's Tax-Exempt Status The ABC's of
501(c)(3) Status - *Advice from the IRS***

CHERYL RICHMOND, Internal Revenue Service
LAURA SEAMON , Internal Revenue Service

10:30 - 10:45 - Break

**10:45 - 11:45 - Accounting From the Inside Out - *Internal Controls and External
Accountability***

JULIE FLOCH, CPA, Richard Eisner & Co.
RONNA BROWN, President, Better Business Bureau, NYC
KARIN KUNSTLER GOLDMAN - Assistant Attorney General,
Charities Bureau

11:45 – 12:00 – Break

**12:00 – 1:00 - Securing Tax Exemption Applying for 501(c)(3) Status - *A Workshop for
Organizations Seeking Tax-Exemption from the Internal Revenue Service***

CHERYL RICHMOND, Internal Revenue Service
LAURA SEAMON, Internal Revenue Service

A CHARITIES SYMPOSIUM

**Right From the Start - Registration, Accounting and Tax Issues
for Not-for-Profit Organizations
June 22, 2004 - 8:00AM - 1:00PM**

Katie Murphy Amphitheatre - Fashion Institute of Technology
Seventh Avenue & 27th Street
New York, New York

REGISTRATION FORM

NAME: _____

TITLE: _____

ORGANIZATION: _____

Address: _____
Street

City State Zip Code

PHONE NUMBER _____
(Area Code) + Number (& extension)

FAX NUMBER: _____
(Area Code) + Number

E-MAIL ADDRESS: _____

____ I will be attending the symposium on **June 22, 2004**.

____ Enclosed is my check for \$15.00, **payable to NYS Department of Law**

Please indicate if you need an additional accommodation:

___ ASL Interpreter ___ Special Access

___ Other _____

REGISTRATION DEADLINE: June 15, 2004 - SPACE IS LIMITED

Please Complete and Mail this Registration Form to:

**New York State Attorney General Eliot Spitzer
New York City Symposium Coordinator - Charities Bureau
120 Broadway
New York, New York 10271- 0332**